**Stubbers Bursary Fund - Guidelines for application**

We recognise that it is difficult for some groups or individuals to find the fees required for a visit to the centre. But we would not want anyone to miss out for want of funds. We have been fortunate over the years to have individuals and organisations that have made donations and grants to our bursary fund to provide assistance where required.

The fund is not enormous and each application has to receive careful consideration.

We have funds specifically allocated to Special needs and Educational Support programmes. There is also a small fund that can be used at our discretion. The bursary only applies to young people between the ages of 9 and 25.

Bursary funding tends to be modest amounts of money and rarely more than 50% of the whole cost. We welcome applicants that are prepared to match our contribution from other sources. Applications for specific young people are likely to be more successful than a blanket appeal.

How to apply:

When your group is applying for Bursary funding please submit application in writing or by email.

Your appeal letter needs to include the following:

1. Name and description of group/organisation

2. Stubbers Booking reference number – a full booking is required so we are able to assess the cost of the visit.

3. What benefit or outcomes you expect from the programme.

4. Why the visit is eligible for bursary funding, include details or evidence of financial hardship.

5. Where financial support is directed at individual children then please give an overview of the child or children’s circumstances. Names are not required.

6. The amount of financial support requested & any matched funding from the school/organisation.

Applications to:

Bob Edwards, CEO

Stubbers Adventure Centre

Ockendon Road

Upminster

Essex

RM14 2TY

Via Email to

[accounts@stubbers.co.uk](mailto:accounts@stubbers.co.uk)